

NW Fruit Board Meetings

June 1, 2019

11:00 am – 2:00 pm

At Kim Siebert's home

7904 56th DR NE

Marysville, WA 98270

Board Members Present: Bob, Ira, John, Joanne, Larry, Mike, Kristan, Jay, Kim

Board Members attending by conference call: Sam, Celeste

A quorum was present for the entire meeting.

Read minutes from 1/12/2019 – Kim read the minutes. John motioned that the minutes be accepted as read, Kristan seconded. Approved unanimously.

Membership Report – Joanne – In January we have 163 members, now we have 119 members.

Financial Report – Mike – At the start of the year we had \$47,000. We have had \$4230 in revenue and \$5826 in expenses. Our insurance expenses have increased. Bob will find out who we can talk with at WSU to see if there is some way to lower our costs. Dennis will get a bid from an agency in Mount Vernon.

Old business:

T-Shirts – Kim presented the information that Hazel submitted for printing of t-shirts for the Fruitbooth. It was decided to increase the number of 2x and 3x sizes printed. Kim motioned that we allot up to \$1500 for T-shirts for the Fruitbooth. Seconded by John. Passed unanimously.

Should we move to digital records? - Kim spoke with Shirley Kropp and we are OK to move forward to digital records; we just need to be sure to have digital backup for all documents.

Kim motioned that we add to our bylaws the words in red below. Seconded by John. Passed unanimously. The digital records will be kept online with backup on a separate drive.

Section 7. Recording/Corresponding Secretary.

The Recording/Corresponding Secretary shall keep the minutes of membership meetings and board meetings, and maintain them in one or more books provided for that purpose **or as digital records with suitable backup**. He/she is the recording officer of the foundation and the custodian of its records, except such as are specifically assigned to others, as the treasurer's books. He/she will keep a register of the name and post office address of each member. He/she should also keep one book, **or digital file with suitable backup**, in which the constitution, by-laws, rules of order, and/or standing rules should all be written. He/she should, previous to each meeting, for the use of the President, make out an order of business, showing in its exact order what is necessary to come before the meeting. He/she shall send out proper notices of all called meetings and of other meetings, when necessary, and conduct the correspondence of the foundation, except as otherwise provided by the By-Laws. [Amended by Board vote 3/25/06]

Section 9. Treasurer.

The Treasurer shall be the custodian of the corporate **financial** records, **which may be maintained as digital records with suitable backup**. He/she shall have charge and custody of, and be responsible for, all funds and securities of the foundation. He/she or his/her agents shall deposit all such monies intact in the name of the corporation in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of the By-Laws. He/she shall file the annual nonprofit organization's income tax return with the Internal Revenue Service, and in general, perform all of the duties as may be assigned to him/her from time to time by the President or the Board of Directors.

Educational Events for the year – Mike McWilliams has been having educational workshops with volunteering activities on the 3rd Friday of each month. This will continue through the summer. We need to find out how we can send out blast emails to our membership to advertise these events. Ira will work on fining out how to do blast emails.

New Business:

Kiwi Trellis: Kristan Johnson moves that we allot up to \$1700 for a new Kiwi Trellis in the Fruit Garden. The old trellis is falling down and must be replaced. Seconded by Larry. Passed unanimously.

Treasurer Position – Mike Ewanciw turned in a letter stating that he is resigning from the Treasurer position as of Jun 8, 2019. Kim nominated Dennis Davenport for Treasurer. Seconded by Joanne. Passed unanimously. Dennis will begin as Treasurer as of June 8, 2019. Mike will meet with Dennis at Bank of America before June 8th to have him added as a signer on the account.

Dennis stated that he does not want to be the Registered Agent. Kim volunteered to be the Registered Agent for WWFRF/NW Fruit.

Educational Outreach idea – Larry – Moved to next board meeting

Volunteers working on days besides Thursdays – Moved to next board meeting.

Standing Rules and Procedures: After going over the Standing Rules and Procedures for the Treasurer and Financial parts of the Standing Rules and Procedures document John moved that we accept the red boxed standing rules with the stipulation of the change of the review committee wording to *1 non-board member required*. Seconded by Kristan. Passed unanimously.

Winter Field Day, 2020 – Topic will be Dwarf apple culture and Training.

Volunteer Recognition Lunch – Will be August 8th.

Fruit Garden Management Plan – Copies were handed out for the Directors Notebooks.

Do we want to have fixed board meeting dates for the Jan/Feb, summer, and November meetings? -

Fall board meeting – We plan to do it through Doodle.

Bullion Board for online discussions by board members – John to set up for Kim, John and Ira to test.

WSU Hard Cider Tasting –

Outside Groups renting Fruit Garden –

Increasing Membership – Kim report on Survey

If we have time – Should we have a meeting to have the board conduct a SWOT (strengths, weaknesses, opportunities, threats) analysis on ourselves as the BOD? - *Kim*