

**WWFRF Board Meeting Notes**  
**Conference call**  
**Tuesday, Sept 25, 2012**

**Invitees (Attendees underlined):** Bob Baines, Bonnie Swanson, Carol Miles, Ira Colins, Kim Siebert, Kristan Johnson, Jay Scott, Mike Ewanciw, Sam Benowitz, Tom Wake, Hazel Sittner, Sue Williams, Steve Jones, Christy Nieto, De Arbogast

**Old Business**

- Finance Procedures – *Mike, Kim mentioned there is a travel policy voted on by the board several years ago. Kim will send a copy out to the board to be incorporated into the new procedures. Records will be kept on the web site as well as record keeping maintained by Kim. Mike recommends that a Garden cash fund of \$2-300.00 be provided rather than debit card. **Mike will revise and send back out for board members to vote on the final version.***
- New Bank – *Mike has had considerable challenges with Bank of America changing the treasurer and making other changes needed. He would like to investigate changing banks. **A suggestion was made that Mike investigate credit unions.***
- Apple Pear Harvest Day Event – *Carol has proposed that the education opportunities for this event be pest and diseases. Handouts will be provided. Bob needs press release format and media list. (Sue will provide). Kristan is providing information to Bob for a template for this event.*
- Flower and Garden Show participation – *What is the value of this event for WWFRF? It is a satisfying experience for the volunteers and they are readily available. Ira gave the example of his own experience and how this event led him to WWFRF, and he is willing to organize this event. It also gives us a chance to advertise the Winter Field Day shortly before that event. Kristan has set up and torn down the display in the past and wishes to find someone else to take charge of set up and tear down. **Sue and Mike will complete the application.***
- Membership Report – *Christy sent the report out before the meeting. At each event there are members who do not renew. We need a publicity person to make sure that the events are well publicized.*
- Summer Fruit Festival – *budget was sent out to Sue. We had a small loss of \$268, but we have not received the bill for the facility rental yet. This subject will be discussed more in depth at the Fall Board Retreat.*

**New Business**

Garden Maintenance Plan to assure volunteer safety.

1. *Volunteers in garden will be treated as agricultural workers. They will be required to complete Worker Protection Safety training before working in the garden. Initial training was conducted last Thursday Sept 20th for the volunteers working that day.*
2. *There is a 5 day grace period for brand new volunteers before training becomes mandatory. Estimated time to complete training 30-40 minutes. Volunteers need to be trained at the*

*beginning of the second time they come to volunteer, if they were not trained on the first time. In order to make this practical, we need to have key volunteers who have completed the training that makes them able to train the new volunteers.*

3. *Ladder safety training will also be provided.*

- *With this training the WWFRF Fruit Garden will not have more restrictions than other agricultural areas!*
- *Notifications about sprays, and "in case of emergency" will be located outside of Fruit Garden*

Winter Field Day Planning March 2, 2013 – Mike is coordinator

Agenda ideas –

- Volunteer orientation and WPS training.

*We will offer cider apple, perry pear scionwood along with the other scionwood.*

- *Jim Gilbert from One Green World is interested in participating on the WWFRF board of directors. Sue will reach out to him to chat about board participation.*

*Thanks to Kim for the newsletter and new T-shirts. The shirts are selling well.*

*Thanks to Hazel for her willingness to join the Board*

*Bob mentioned that we may have an opportunity to create internships with Seattle University students. Two possibilities are 1. Volunteer Orchard Management Internship, and 2. Educational Research Internship.*

*End of Meeting*



*Post Meeting Thoughts from Sue:*

*Some more ideas for the agenda for the Winter Field Day:*

- Insect pesticide management- Organic vs. chemicals
- Tool recommendations
- *Dinner/social time...potluck after event?*

Fall Board Retreat suggested subjects.

- Planning for the long term future of WWFRF
- Growing the organization
- Garden Manager Role, Tom replacement